

**Pike Youth Soccer Club Scholarship Program
Policy and Procedure
Board approved 7/8/02. Policy effective 7/8/02**

- I. Program Description: Pike Youth Soccer Club (PYSC) offers a scholarship program for youth soccer participants who are in need of financial assistance in order to play soccer on a PSC Recreation, Rec. Plus, or Indy Burn travel team. Each scholarship request is considered on a per season basis for club fees only. No assistance is offered for other expenses, including uniform, coaching, and travel fees. Parents of scholarship applicants are expected to provide volunteer time to PYSC during the season for which the scholarship is granted.**

- II. Confidentiality: All scholarship information is for the sole purpose of helping the PYSC Executive Board make grants. These scholarship requests are strictly confidential and will not be shared with anyone other than the Recreation Coordinator, Rec. Plus Commissioner, or the Travel Coordinator and the PYSC Executive Board.**

Procedure

- 1. Each applicant for scholarship must complete a Scholarship application form when registering for the upcoming PYSC soccer season.. All blanks must be completed including "Reason(s) for Requesting Aid".**
- 2. The application for scholarship should be submitted with the regular PSC registration form for the respective league(s) in which the participant will be playing.**
- 3. The participant will be entered into the database along with all other registrants and be placed on a team in accordance with all other PYSC policies.**
- 4. The application for scholarship(s) will be passed on to the respective league coordinator (Rec. Coordinator, Rec. Plus Coordinator, and Travel Coordinator) to be processed and logged.**
- 5. The application(s) for scholarship will be submitted by the respective league coordinator(s) to the PYSC Executive Board for review and approval.**
- 6. The secretary will maintain a permanent copy of the application for scholarship log for all leagues.**
- 7. The PYSC Executive Board will report at the next regularly scheduled PYSC Board of Directors meeting the results of the review process for scholarship applicants.**
- 8. Any applications for scholarship that are denied must be presented to the full Board of Directors for explanation.**
- 9. Once the application for scholarship has been approved, the Secretary will notify the Treasurer.**
- 10. The Treasurer will document the scholarship accordingly in his records.**
- 11. The Secretary will then be responsible for notifying the respective league coordinators of the approvals.**
- 12. The league coordinators will then notify the applicants, via US mail and e-mail if possible, of their approval and of any other fees owed by them to PYSC. The Treasurer will be informed that notification has been made.**
- 13. It is ultimately the Treasurers responsibility to assure appropriate fees have been paid.**
- 14. The Executive Board will notify any applicants not approved.**